



NORTHCHURCH PARISH COUNCIL  
Clerk to the Council: Usha Kilich  
Northchurch Parish Council  
PO Box 2603  
Kings Langely  
WD4 4EJ  
Tel.07543493002  
email: [clerk@northchurchparishcouncil.gov.uk](mailto:clerk@northchurchparishcouncil.gov.uk)  
[www.northchurchparishcouncil.gov.uk](http://www.northchurchparishcouncil.gov.uk)

**MEETING OF THE PARISH COUNCIL  
MONDAY 9<sup>th</sup> SEPTEMBER 2024 AT 7.00 PM  
SOCIAL CENTRE BELL LANE NORTHCHURCH  
HP4 3RD**

**To Councillors:**

Michela Capozzi  
Mark Somervail  
Neil Pocock  
Lara Pringle  
Lyndsey Abercromby  
Parul Dix

Chair  
Vice Chair

Dear Councillors

You are hereby summoned to attend a meeting of the Northchurch Parish Council on Monday 9<sup>th</sup> September 2024 at 7.00 pm for the purpose of transacting the following business.

Usha Kilich  
Proper Officer

Dated 3<sup>rd</sup> September 2024

## AGENDA

### **36/24 APOLOGIES FOR ABSENCE**

To receive apologies for absence

### **37/24 DECLARATIONS OF INTEREST**

To declare an interest linked to any item on the agenda

### **38/24 Public Participation is allowed 15 minutes**

### **39/24 MINUTES**

- a. To approve the minutes of the meeting of the 17<sup>th</sup> June 2024 Full Council Meeting  
To approve the minutes of the EOM of 29<sup>th</sup> July 2024  
To approve Allotment Minutes 10<sup>th</sup> July 2024
- b. Matters arising from previous meetings that are not included as agenda items below

### **40/24 REPORT FROM BOROUGH/COUNTY COUNCILLORS**

#### **41/24 CHAIRMAN'S REPORT**

- a. The Collett (school) consultation letter for more details please [click here](#)
- b. Parking issues on Darrs Lane and by Tesco
- c. DBC's changes to parking and hours of operation for more information please [click here](#)
- d. Services for Young People (SfYP) Summer Term Report 2024 [click here](#) for more information
- e. Join us in creating an Age-Friendly Community [click here](#) for more information
- f. Electric Vehicle Charger installation in the parish for more information please [click here](#)
- g. Community Parade Invitation for Community Groups - Dacorum 50 Fest! [Click here](#) for more information
- h. Herts Lynx Evening Service For more information please [click here](#)
- i. Upper Bulbourne Report July 2024 (ask the Clerk for more information)
- j. Update on street lights
- k. Consultation on Dacorum Borough Council Draft Pavement Licensing Policy [click here](#) for more information
- l. Clearance of debris on Pea Lane requested (email directed to DBC enforcement)
- m. Pea Lane PTRO consultation for more information (see a link to Northchurch BOAT 25) please [click here](#)
- n. Public Consultation relating to a proposed change to the Rights of Way access on Monument Drive (see link to Aldbury BOAT 71) for more information please [click here](#)
- o. Herts County Council Campaign. Please [click here](#) for more information
- p. A major development in Berkhamsted please [click here](#) for more information

#### **42/24 CLERKS REPORT**

- a. DBC weekly Newsletter (Councillors only)
- b. Town and Parish Budget Information Request
- c. Berkhamsted Under 5's grant has been refunded back to NPC

- d. Unity Trust Bank changes (charges to be implemented every month)

#### **43/24 ROAD SAFETY**

- a. Pedestrian Crossing at the Rec Ground update
- b. Road Safety concerns on the junction of Bell Lane and Westfield Road
- c. Overgrown hedge on Dudswell obscuring visibility when leaving the Cricket Club drive

#### **44/24 OPEN SPACE**

- a. Bell Lane Cemetery is not being managed by SRT
- b. Cllr Somervail attended a meeting with Proludic to discuss the final details of the playground upgrade
- c. Cllr Capozzi proposes to lock the car park gate in the evenings to avoid fly-tipping

#### **45/24 ALLOTMENT**

- a. A request was made for a gazebo on plot 68
- b. A request for a mirror at the entrance of the upper site allotment

#### **46/24 FINANCE AND GENERAL PURPOSES**

- a. Cllr Capozzi proposes to accept the YTD Summary for August 2024/25
- b. Cllr Capozzi proposes to accept the insurance renewal
- c. Cllr Capozzi proposes to award Jean and Bob Farrer with garden vouchers.
- d. Cllr Capozzi proposes to increase the allotment rent for 2024/25 for full plots £45 and half plots £25

**47/24 Exclusion of Press and Public: To Resolve** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest because of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

#### **48/24 Future Agenda Items**

- a. Cllr Capozzi proposes to accept the Financial Regulations and Working Party Terms of Reference
- b. Cllr Capozzi proposes to review TEEC contract
- c. Cllr Capozzi proposes to accept the updated FOI and Public Scheme
- d. Cllr Pringle to report on the defib at the upper allotment site

#### **49/24 DATE OF NEXT MEETING**

The next meeting will be held on 11<sup>TH</sup> November 2024 at 7.00 pm Social Centre Bell Lane Northchurch HP4 3 RD